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MEMORANDUM

TO: CRRA Board of Directors

FROM: Moira Benacquista, HR Specialist/Board Administrator

DATE: March 8, 2013

RE: Notice of Special Board Meeting

There will be a special meeting of the Connecticut Resources Recovery Authority Board of Directors on Monday March 11, 2013, at 11:00 a.m. The meeting will be held in the Board Room at 211 Murphy Rd., Hartford, CT 06114.

The purpose of this meeting will be:

1. <u>Executive Session</u> to discuss pending claims and litigation, trade secrets, personnel matters, security matters, pending RFP's, and feasibility estimates and evaluations.

Please notify this office of your attendance at (860) 757-7787 at your earliest convenience.